



Tamil Nadu Forest Department
Advanced Institute for Wildlife Conservation
Vandalur, Chennai- 600048
Phone – 044 2987 2331 ; Email: aiwverte@tn.gov.in
Website: www.aiwc.res.in



NOTIFICATION NO. 08/2023/P

Requirement of Project Coordinator (PC – 2 Positions), for carrying out the various research project works at the Centre for Conservation Education at AIWC, Vandalur on contractual basis.

C. No. 2447/2021/P dt: 03.11.2023

The Advanced Institute for Wildlife Conservation (AIWC), a premier Institute in the field of wildlife research, training, and education under the Tamil Nadu Forest Department, Government of Tamil Nadu, invites applications from Indian Nationals for the temporary project-based positions of **Project Coordinator (PC) – 2 positions** to be placed at Centre for Conservation Education at AIWC, Vandalur, on a contractual basis, through short-listing of applications based on educational qualification, experience, and followed by personal interview. Details of the position along with essential and desirable qualifications, and monthly consolidated remuneration are given in **Annexure-I**

The last date of receipt of completed application forms along with supporting documents is **20.11.2023 (Monday) up to 5.00PM**. The duly filled-in application with documents should be sent by hard copy to the below-signed authority by post preferably or by email to aiwverte@tn.gov.in

Sd/- A.Udhayan,
Principal Chief Conservator of
Forests and Director,
AIWC (R,T& E), Vandalur

//t.c.b.o.//

T. N. Udhayan
for Superintendent 4/11/23

(Signature)
3/11/23

GENERAL TERMS & CONDITIONS

1. Age limit for Project Coordinator (PC) is 30 years as on 01.06.2023 but age relaxation will be considered as per Government of Tamil Nadu norms for Reserved category candidates.
2. Application should be in the prescribed format, duly signed, and should be accompanied by self-attested copies of documents on educational qualifications, research experience, UGC/CSIR/GATE certificate (if applicable), extracurricular activities, date of birth, mark sheets of all examinations, community certificate (if seeking relaxation as per Government of Tamil Nadu rules), etc.
3. The Institute will not provide accommodation and no TA/DA will be paid to the candidates appearing for the personal interview. The interview will be in either online or physical mode.
4. At the time of the verification of original documents or even after selection, if it is found that an attempt has been made by the applicant to wilfully conceal, or misrepresent the facts or canvass, such application will be rejected, and due action will be taken against the candidate.
5. The application form can be downloaded from the Tamil Nadu Forest Department website <http://forests.tn.nic.in> and AIWC website www.aiwc.res.in.
6. The date and time of the personal interview will be intimated individually by email to the shortlisted candidates.
7. The candidates who score equivalent marks, the senior person in terms of the Date of Birth shall be given priority.
8. The Principal Chief Conservator of Forests and Director AIWC, reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason thereof.
9. The applicant should be cautious against touts and agents who may cheat, by making false promises of securing jobs through unfair means.
10. The institute shall not be responsible or liable for any loss that may be caused to any applicant on account of indulging in any sort of dealings with such unscrupulous elements.

Sd/- A.Udhayan,
Principal Chief Conservator of
Forests and Director,
AIWC (R,T& E), Vandalur

//t.c.b.o//

T. M. Sany
for Superintendent 4/11/23

[Signature]
3/11/23

ANNEXURE - I

Broad Project Themes			
Post Code	Post	Educational Qualifications	Maximum Age limit
		Establishment of Innovation cum Incubation centres for biodiversity conservation in schools and colleges across Tamil Nadu	
PC 01	Project Coordinator (Two Positions) (Project based position) on a contractual basis for a period of 18 months	Ph.D. in Wildlife Biology/ Zoology/ Ecology/Environmental sciences/ Biodiversity and conservation/ Life Sciences with a specialization in wildlife ecology and conservation. Or MSc in Wildlife Biology/ Zoology/ Ecology/ Environmental sciences/ Biodiversity and conservation/ Life Sciences with a specialization in wildlife ecology and conservation with minimum 2 years of experience in wildlife conservation. Essential Qualification: 1.Ph.D. Degree in any of the above disciplines from a recognized university. An excellent understanding of biodiversity and conservation in Tamil Nadu. 2. Excellent knowledge of written and spoken Tamil (Atleast should have studied Tamil as a language/ subject in 10 th standard) Or MSc in the above disciplines with a minimum of 60% aggregate marks from a recognized university. Candidates should have excellent understanding of biodiversity and conservation and should have minimum 2 years' experience in Conservation Education / wildlife conservation after MSc from a recognised institute/ University /Agency.	30 years
			Age Relaxation
			Monthly Remuneration
			Consolidated pay of Rs. 40,000/- per month

	<p>Desirable Qualification:</p> <ul style="list-style-type: none"> ➤ Experience in project coordination and management, particularly in the field of biodiversity conservation and education. ➤ Previous experience in setting up educational programs, interpretation centers, or innovation initiatives related to biodiversity. ➤ In-depth knowledge of Tamil Nadu's biodiversity and conservation challenges. ➤ Strong leadership and organizational skills to oversee the establishment and management of these centers. ➤ Excellent communication and interpersonal skills to collaborate with other team members, educational institutions, government agencies, and other stakeholders. ➤ Proficiency in basic computer software, preparing reports, project planning, budgeting, and resource allocation. ➤ Proven ability to implement and monitor projects, ensuring they meet their objectives and timelines. ➤ Familiarity with modern teaching methods, technology, and tools for effective education. <p>Note: For this Project, intensive and long duration field work is mandatory across various Project location in Tamil Nadu. Only travel expenditure will be borne under the Project, no additional allowance will be paid</p>			
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Sd/A-Udhayan,
Principal Chief Conservator of Forests and
Director,
Advanced Institute for Wildlife
Conservation, Vandalur, Chennai – 600 048

//t.c.b.o.//

T. N. Udhayan
For Superintendent 4/11/23

5/11/23

**ADVANCED INSTITUTE FOR WILDLIFE CONSERVATION
APPLICATION FORM**

Post Applied:

Post Code Applied:

Category: General/SC/ST/OBC/Physically Handicapped, please indicate _____

1. Name of the applicant: _____

A. Present Postal Address with *Pin Code*

Phone/Fax # _____

E mail _____

B. Permanent Residential Address with *Pin Code*

Phone/Fax # _____

E mail _____

2. Date of birth _____ Age in years (as on 1st June 2023) _____

3. If belonging to SC/ST/BC/MBC, please enclose _____.

A photocopy of the original caste certificate issued by competent authorities may be attached.

4 (a). Academic Achievements: Enclose the necessary documents (Compulsory)

S. No.	Examination passed	Year	University	Major Subjects	Percentage of Marks
1	Higher Secondary				
2	Bachelor's Degree				
3	Master's Degree				
4	Ph.D. Degree				

*Please affix a recent
passport size photograph*

- (b) Creative Achievement (State briefly your biodata as a research worker/giving details of research papers, participation in seminars, symposiums, Conferences, etc.). Furnish this information in a separate sheet.

5. Have you received any scholarship/fellowship before applying for this award? (If so, please give its source, value, period, and details of work done under that award) _____

Name of the Scholarship	Awarding Agency	Period		Amount
		From	To	

6. Employment held so far (up to date): Enclose the necessary documents (Compulsory)

Name of the Employer	Position held	Period		Emoluments per month
		From	To	

7. Research publications, the title of the publication, year of publication, journal, etc., may be indicated (reprints of first page may be enclosed). Details may be given in a separate sheet.

8. Seminar/Symposium/Workshop/Conference attended.

9. Extracurricular activities. (Details may be given in a separate sheet).

10. National Parks, Sanctuaries & Forest areas visited, and a paragraph on self-interest in the field of Wildlife Conservation & Education (attach a separate sheet).

11. Name, Complete Postal Address, and Phone Number of the three referees should be given below.

1.

2.

3.

12. Certified that the information furnished above is correct to the best of my knowledge.

Place:

Date:

(Signature of the Applicant)