

**Tamil Nadu Forest Department**  
**Agro Forestry Research Division**  
No.2, Race Course Road, Madurai - 625002  
Phone – 0452 253148 ; Email – [afrmdu@gmail.com](mailto:afrmdu@gmail.com)

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## **ANNOUNCEMENT**

Selection of Technical Assistant (1 No), Data Entry Operator (1 No) under TBGPCCR Scheme & Computer Operator -1 No under JA Research Scheme during 2024-25 at Agro Forestry Research Division, Race Course road, Madurai.

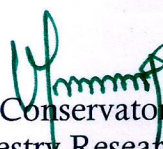
**Ref. No.357/2024/P**

The Agro Forestry Research Division [AFRD], a premier Research Division under Research wing of Tamil Nadu Forest Department, Government of Tamil Nadu, in the field of Agro Forestry Research, invites applications from Indian Nationals for the position of **Technical Assistant (1 No), Data Entry Operator (1 No) under TBGPCCR Scheme & Computer Operator (1 No)** through Personal interview. Details of the positions (Outsourcing) for 1 year along with essential and desirable qualification, Age Criteria, monthly fellowship are given in Annexure-I & II

The last date of receipt of completed application along with supporting documents should be sent by email to [afrmdu@gmail.com](mailto:afrmdu@gmail.com) on or before **18.03.2024**.

## GENERAL TERMS & CONDITIONS

1. Age limit for **Technical Assistant (1 No), Data Entry Operator (1 No) under TBGPCCR Scheme & Computer Operator (1 No)** is 35 years, as on 01.01.2024. Age relaxation will be considered as per Government norms for reserved category candidates.
2. The candidates appearing for Personal Interview should report at Agro Forestry Research Division, Race Course Road, Madurai - 625002, with original application and documents, at 10.00 A.M for scrutiny of documents and personal interview on 20.03.2024 [11 a.m onwards]. For out station candidates [outside Madurai, Sivagangai, Virudhungan, Ramanathapuram, Theni, Thenkasi, Tirunelveli, Thoothukudi, Kanyakumari and Dindigul districts] the scanned copies of the application and documents should be sent by email to this office on or before 18.03.2024 [11.00 am onwards] and they should appear for personal interview through online more [link will be provided through email / whatsapp].
3. Application should be in the prescribed format, duly signed and should be accompanied by self-attested copies of documents on educational qualifications, research experience, Research Experience UGC/ CSIR/ GATE certificate [if any], Certificate in Computer applications from any institutions recognized by Directorate of Technical Education, extracurricular activities, date of birth, mark sheets of all examinations, community certificate [if seeking relaxation as per Government of Tamil Nadu rules], etc.
4. The Agro Forestry Research Division will not provide accommodation and no TA / DA will be paid to the candidates appearing for personal interview.
5. At the time of the verification of original documents or even after selection, if it is found that an attempt has been made by the applicant to wilfully conceal, misrepresent the facts or canvass, such application will be rejected, and due action will be taken against the candidate.
6. The Assistant Conservator of Forests reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason thereof.

  
Assistant Conservator of Forests,  
Agro Forestry Research Division,  
Race Course Road,  
Madurai - 625002.



**AGRO FORESTRY RESEARCH DIVISION,  
MADURAI  
APPLICATION FORM**

Post Applied : Technical Assistant – 1 No, Data Entry Operator -1 No.  
under TBGPCCR Scheme & Computer Operator -1 No  
[JA Research Scheme]

Category : General / SC/ ST/ OBC/Physically Handicapped,  
pleaseIndicate

Please affix a recent  
Passport size Photograph

1. Name of the applicant : \_\_\_\_\_

A. Present Postal Address with Pin Code

\_\_\_\_\_  
\_\_\_\_\_

Phone / Fax \_\_\_\_\_

E. mail \_\_\_\_\_

2. Date of birth \_\_\_\_\_ Age in years [as on 1<sup>st</sup> January 2024]

3. If belonging to SC / ST/BC/ MBC, State name of the Caste / Tribe

\_\_\_\_\_

A photo copy of the original caste certificate issued by competent authorities  
may be attached.

4. [a] Academic Achievements:

Examination Passed	Year	University	Subject	Percentage of marks obtained.

[b] Creative Achievement [State briefly your bio data as research worker / giving  
details of research papers, participation in Seminar, Symposium, Conference, etc.,)  
Furnish this information in a separate sheet:

5. Have you received any scholarship / fellowship before applying for this award?[if so, please give its source, value, period and details of work done under that award) \_\_\_\_\_

Name of the Scholarship	Awarding Agency	Period		Amount
		From	To	

6. Employment held so far [up to date]

Name of the Employer	Position held	Period		Emoluments per month
		From	To	

7. Research publications, title of the publication, year of publication, journal, etc., may be indicate [reprints may be enclosed). Details may be given in a separate sheet.
8. Seminar / Symposium / Workshop / Conference attended [Documentary proof[s] may be enclosed).
9. Extracurricular activities. [Details may be given in a separate sheet).
10. Name, Complete Postal Address and Phone Number of three references should be given below.
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
- 11 I Certify that the information furnished above are correct to the best of my knowledge.

**Place :**

**Date:**

**[Signature of the Applicant]**

# **ANNEXURE – I**

Sl. No.	Post	Educational Qualifications	Age Limit	Age Relaxation	Monthly Remuneration
1	Technical Assistant – 1No.  Purely Temporary position on Contractual Basis [Project based]  Duration: 1 Year (2024-25)	<p>M.Sc., Forestry / Agriculture [Or] M.Sc., Wildlife Biology / Life Sciences / Botany / Zoology / Natural Sciences / or its equivalent with two years experience in field level research with computer knowledge OR M.C.A. or its equivalent with two years experience in MIS / GIS OR Staff of Tamil Nadu Forest Department retired with Grade Pay of Rs.4800/- and above with relevant experience.</p> <p><b>Desirable Qualification:</b> Good command over written and spoken English, interest to carryout both lab-based and field-based research works, computer knowledge, laboratory instrument operating.</p> <p>Experience of 1 year or above in any reputed Research Institutes or any other Research labs.</p>	-	-	Rs.25,000/-



**ANNEXURE – II**

Sl. No.	Post	Educational Qualifications	Age Limit	Age Relaxation	Monthly Remuneration
1	Data Entry Operator - 1 No. & Computer Operator -1 No.  Purely Temporary position on Contractual Basis [Project based]  Duration: 1 Year  (2024-25)	Any Degree / Diploma in Computer Application / Computer Science with working experience for a period of not less than one year in any recognized organization.  OR Any Degree / Diploma with Certificate in Computer applications from an institution recognized by Directorate of Technical Education or its equivalent with working experience of not less than two years in any recognized organization.  OR Pass in Higher Secondary Examination [HSC] with certificate in Computer applications from an institution recognized by Directorate of Technical Education or its equivalent with working experience for a period of not less than five years in any recognized organization.	35 Year	The upper age limit may be relaxed up to 5 years for the candidates belongs to SC/ST/Women/BC/MBC and Physically challenged category	Wages for Data Entry Operator - Rs.21,100 per Month.  Wages for Computer Operator - (will be fixed as per collectorate rate) presently Rs.17975/-